

## Surveyors and Civil Engineers Since 1982

## JOB DESCRIPTION

JOB TITLE: Project Manager

**DEPARTMENT:** Engineering

## **QUALIFICATIONS:**

- ◆ Bachelor's degree and Professional Engineering license required
- Client, project and team management experience required
- Land development experience preferred
- Experience in AutoCAD design required.

## **ESSENTIAL DUTIES:**

- Facilitate the definition of project scope, goals and deliverables
- Manage project budget, resource allocation, design, quality and timelines
- ◆ Meet and exceed client expectations by ensuring accurate, complete and timely communication and work product
- Interface professionally with clients, public entities and team
- Review and approve design development by the Project Engineer and provide hands-on mentoring to support team members towards achieving their maximum potential.
- ◆ Meet regularly with key clients to discuss current projects, evaluate firm performance and identify other business opportunities available

To apply for this position, please email your resume to: careers@floresengineers.com.